



## **Nomination and Application Form**

### **The 2017 Kaduna State Women's Clean Cookstove Training and Entrepreneurship Program**

We are seeking African women who are working for energy access, health, security and environmental sustainability in their communities. We welcome environmental advocates, organizers and entrepreneurs to apply to participate in the 2017 WISE-WEA Kaduna Women's Clean Cookstove Training and Entrepreneurship Program.

#### **PURPOSE OF THE WISE-WEA KADUNA CLEAN COOKSTOVE PROGRAM**

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This project equips two-person teams of local grassroots women leaders with training in technology, entrepreneurship, and leadership. Participants will also launch clean cookstoves outreach strategies and businesses in their communities.

The 2017 Women's Clean Cookstove Training and Entrepreneurship Program is a partnership project between Women's Earth Alliance (WEA) and Women's Initiative for Sustainable Environment (WISE) Nigeria that will empower 15 two-person teams of local grassroots women leaders to launch clean cookstove businesses. Selected teams will participate in two trainings on clean cookstove technology, entrepreneurship, and leadership, they will be awarded start up grants to implement the action plans they develop, and they will receive ongoing business, technical, and advocacy support to launch and scale their clean cookstove businesses and outreach plans.

The two project trainings will take place in Kaduna State, Nigeria on February 20-24 and on March 20-24. Participants are required to attend both trainings in order to participate in the project.

## **HOW THE WISE-WEA KADUNA WOMEN'S CLEAN COOKSTOVE PROGRAM WORKS**

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Those selected as participants will participate in 3 phases of work: Preparation, Training, and Follow-up/Implementation.

During the Preparation Phase, selected participants will:

- Gather information and map their communities' needs related to clean cooking energy; and
- Take part in facilitated conference calls, meetings and community forums, and accomplish pre-training assignments.

During the Training Phase, the selected teams will:

- Attend several multi-day trainings throughout the year to learn proven and appropriate clean cookstove technologies and introductory business skills to address the energy challenges in their communities;
- Receive training from highly-skilled Nigerian women trainers who specialize in the training topics;
- Gain the ability to:
  - 1) Design and implement a cookstoves outreach project and business from start to finish;
  - 2) Create right livelihoods and teach others to do the same; and
  - 3) Develop long-lasting support networks with other women energy advocates.
- Draft a business plan and outreach action plan and receive a seed grant to launch a clean cookstove business addressing energy access, safety and security.

During the Follow-up/Implementation Phase, the Kaduna State participants will implement their projects and receive support including:

- On-the-ground site visits and refresher trainings;
- Peer support;
- Technical assistance in identifying and securing additional funding for successful projects;

- Access to producers of clean cookstoves and fuel, and other social entrepreneurs specializing in issues of energy, policy and development; and
- Support linking to micro-finance to grow their businesses.

## WHO SHOULD APPLY

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Through an application process, **two women who work together in the same target area** will be selected to represent their community. Preferably, one woman of the team works for an established NGO and the other woman is a community leader who lives in the community or a woman with business experience.

During the course of the week-long training program, each team of two will work in partnership to develop the action plan for launching an appropriate clean cookstoves business and outreach program for their community. Several technologies will be available for these teams to select and focus on during the training. Ongoing collaboration and support among these groups will be provided throughout the year. Each woman chosen should meet all or most of the following specific criteria:

- Active in grassroots advocacy, entrepreneurship, and/or community organizing around issues of environmental advocacy and/or sustainability (*Grassroots refers to community-based activism, where positive change is created through citizen participation addressing issues that affect them*)
- Affiliated with an organization that has an established working infrastructure and has already implemented a successful project in the community
- Recognized by her peers as a leader in her community around local environmental, health, economic empowerment or gender issues
- Fluent in the English language, including written English for writing proposals, reports, keeping records, accounting
- Lives and works in Kaduna
- Ability to start or expand a clean cookstoves business and outreach program
- Excellent communication skills
- Proven leadership in designing and operating successful community-based projects or businesses
- Has a partner to work with (**women will only be accepted in teams of two**)
- Willing and able to travel to Kaduna metropolitan area for the dates of the training, the first being in February 2017, and has a means of identification or related documentation that is valid through October 2017. The identification document must be submitted along with the application form.

## **PARTICIPATION**

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We are focused on ensuring that a diverse group of women drawn from various Local Government Areas (Areas) of Kaduna State with similar cooking energy related issues are represented in the training. To ensure that the training enjoys a broad and balanced representation, we will select women who will contribute different perspectives in approaching these cooking energy issues. Decisions will be made by the local organization and project steering team.

## **DETAILS OF THE WEEK-LONG TRAINING PROGRAM**

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During our week-long training, participants will undertake workshops from the following theme areas:

### ***Theme: Technology Transfer***

The technologies and techniques that we choose will specifically address energy access, safety and security. Some can also be livelihood opportunities. **They may include:**

- Clean energy options
- Wonder Cooking Bags
- Cookstoves production techniques and strategies
- Cookstoves Testing
- Solar pasteurization and solar cooking

The participants will:

- Learn the theory behind the technology
- Participate in hands-on training
- Practice marketing scenarios for introducing the technologies into their community
- Participate in a one day Cookstoves Fair

### ***Theme: Project Development and Outreach***

- How to carry out needs assessments in your community
- How to plan and manage a project from concept to implementation and keep it sustainable
- How to identify and use local assets in management strategy
- How to delegate and coordinate leadership and committees
- How to build strategic partnerships (public and private) for community initiatives
- How to prepare grant proposals
- Participatory action planning

### **Theme: Livelihood and Self-reliance**

- Women's collectives
- Introduction to business skills
  - Budgeting, cost recovery, and income-generation
  - Fundraising Strategies
- How to design effective promotion and marketing
- Introduction to micro-financing

### **Theme: Leadership Development**

- 360° Leadership Assessment
- Keys to personal development
- Personal development as a tool for community transformation
- The Power of Women's Leadership: Moving from Stewardship to Leadership
- Collaboratively working for community transformation
- Creating positive impact at home, work, and in society

## **JOINT APPLICATION**

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If you or your organization would like to nominate a **team of two women**, please fill out the form below **jointly with your nominees** and send to [womenandcleanenergy@gmail.com](mailto:womenandcleanenergy@gmail.com). Please make the subject of your email: "Application: Kaduna WISE Women's Clean Cookstove Program"

**\*\*Please note that we will not accept incomplete applications. This means that you must nominate **two women** and **they must fill out their own section. Nominators cannot fill out information for their nominees.****

**\*\*\*All nominations and applications must be received by midnight of 13 January 2017.\*\*\***

### **TO BE COMPLETED BY THE NOMINATOR**

**As the nominator**, please provide your own contact information:

Name:

Email address:

Best phone number to reach you (including country code) Please indicate if it is a mobile or landline:

Alternate phone number:

Time of day that is best to reach you:

Postal Address:

City:

State/Province:

Zip Code/ Country Code:

Country:

Organization/Affiliation (if any):

**How you heard about this program:**

1. Please briefly describe the nominees' work in renewable energy issues/environmental sustainability qualifying her to participate in the Women's Clean Cookstove Training and Entrepreneurship Program.
2. In what ways do your nominees fulfill the criteria listed above under "Who Should Apply"?
3. What is your relationship to the nominees? Why do you believe they should represent their region at the Women's Clean Cookstove Training and Entrepreneurship Program? What impact have they had in their community?
4. Would you or your organization be able to assist the nominees in computer access such as: \_\_\_internet, \_\_\_\_\_training or \_\_\_Skype/Phone conference calls? Please check the appropriate selections.

**TO BE COMPLETED BY THE NOMINEE:**

**As Nominees**, please **each** fill out the below questions.

Name:

Email address:

Best phone number to reach you. Please indicate if it is a mobile or landline:

Alternate phone number:

Time of day that is best to reach you:

Postal Address:

City:

State/Province:

Zip Code/ Country Code:

Country:

Organization/Affiliation (if any):

How you heard about the Training:

## REFERENCES

Please give the email address **and** phone numbers of 3 people who can provide references for you.

1. Name:

Email:

Phone:

Relationship to you:

2. Name:

Email:

Phone:

Relationship to you:

3. Name:

Email:

Phone:

Relationship to you:

## GENERAL

Note for questions below: When we refer to “your community” please answer for the community that you serve if you are a “capacitator” or the community where you live if you are an “implementer.”

1. Briefly describe your work in environmental issues and/or renewable energy issues specifically.
2. In what ways have you taken leadership in your community? In what ways do you support other women working alongside you?
3. What tools, programs, and technologies do you think are needed to strengthen the efforts of grassroots women working to protect and facilitate access to energy resources?
4. How do you and your teammate currently work together? Please give examples of the types of projects you have worked on together.
5. Please let us know if you can or how you will try to fund all or part of your costs to attend the training in Kaduna.
6. Are you affiliated with a local, regional, national or international NGO? If so, please describe your role within the organization.
7. Do you consider yourself a **capacitator** (with the proper training, you would go into a community and train other women to learn clean cookstoves technologies) or an **implementer** (you would implement a cookstoves technology or enterprise yourself in your own community if you had the proper training and or capital)?
8. Do you have experience writing in English?

\*\*The information you provide in this next section will guide us in designing the content of the training to best serve the participants. Please answer as thoroughly as you can. \*\*



## COOKSTOVES

1. What kind of cookstove do you use?

Gas

Kerosene Stove

Traditional fireplace or firewood stove

Local Coal stoves

Other (*Please specify*)

2. Is your cooking fuel toxic/dirty? How do you know?

3. What are the current cooking practices or facilities in your target community?  
(Please check all that apply)

Gas

Kerosene stove

Traditional fireplace or firewood stove

Local Coal stoves

Other (*Please Specify*)

4. Does your local government provide cooking energy to household? What type?  
Does it cost you money? How much?

5. Do you buy firewood? If yes, what is the average cost per month? What is your source?

6. Do you purchase cooking fuel (firewood/charcoal) from merchants who sell such on the street? If yes, how much does it cost?

7. On average, about how much firewood per person do people in your target community have access to daily? Please estimate quantity.

8. Is the use of firewood in your target community linked to household air pollution? Why or why not?
9. Have you or anyone in your community been diagnosed with any ailments linked to breathing in smoke from firewood for cooking? If so, was it detected at a medical facility?
10. What do you consider to be the most significant cookstove **health** problems in your target community? (Check all that apply)

Respiratory diseases (bronchitis, etc)

Watery eyes

Danger or assault when retrieving firewood

Exposure to toxic fumes/smoke

Other \_\_\_\_\_ (please specify)

11. What do you consider to be the most significant cookstove **environmental** problems in your target community? (Check all that apply)

Community air pollution

Deforestation

Contributions to climate change

Other \_\_\_\_\_ (please specify)

12. What do you consider to be the most significant cookstove **livelihood** problems in your target community? (Check all that apply)

Time consuming to collect fuel – impacts other activities of women

Time consuming to collect fuel – negatively impacts girls attending school

Cooking fuel is expensive and reduces household income

\_\_\_ Diminishing quality of cooking fuel

\_\_\_ Other \_\_\_\_\_ (please specify)

13. What do you consider to be the biggest challenges that your target community faces in adopting improved cooking technologies?

\_\_\_ Low awareness of problems with current cookstoves

\_\_\_ Lack of access to clean cooking technologies

\_\_\_ Dependence on traditional three stone fire place

\_\_\_ Other \_\_\_\_\_ (please specify)

14. Does your community need access to clean cookstove technologies? Explain why or why not.

15. Does your community need information on cooking energy practices? Explain why or why not.

16. Are there any ongoing efforts in your community to disseminate clean cookstoves or other clean energy efforts? If so, please describe.

## **COMMUNITY ORGANIZING**

1. Who are the decision-makers in your community around clean energy?
2. Do you have an energy committee in your community now? If so, what do they do?
3. Do women have projects in your community now? If so, what kind?
4. Are you comfortable in taking a lead or carrying out a clean cookstoves outreach and enterprise project in your community? Please explain why you are confident you can launch a project.
5. Have you ever done fund-raising for a project? If so, please describe your method and the results.

## **BUSINESS**

1. Do you currently have a business? Y/N If yes, please describe.
2. Do you have any experience launching and/or operating a business? If so, please describe.
3. Do you have an interest in launching and/or operating a business? Y/N Please explain.
4. What skills do you have that would most contribute to your ability to launch and/or operate a successful clean cookstove business?
5. Do you think that business has a role to play in the sustainability of providing clean cookstoves in your community? Why or why not?

## **INFORMATION TECHNOLOGY**

1. What is your email address?
2. Do you have access to a computer with an internet connection? Where is it located? (Please indicate distance from your home or office)
3. Do you pay to use the internet? If yes, how much per hour?
4. How many times a week do you access the internet?
5. Do you have access to an organization that offers training in using computers? If so, what is the name of the organization?
6. Do you use a mobile phone? Do you text message?

## **MICRO-FINANCE**

1. Is there a local bank near your community that offers micro-loans?
2. Have you ever received a micro-loan from a bank or micro-finance institution? If yes, please describe.

3. Has anyone you know in your community received a micro-loan from a bank or micro-finance institution? If yes, please briefly describe.
4. Are you aware of any organizations in your community that offer micro-financing?
5. Are you a part of a cooperative? If so, describe how the cooperative works as well as your specific involvement.

## **CULTURE**

1. We will be sharing stories and songs about cooking, environment, women etc. from our different communities - do you have music or stories to share?

*Thank you for applying! For questions during the application, please contact [womenandcleanenergy@gmail.com](mailto:womenandcleanenergy@gmail.com), [wisenigeria@live.com](mailto:wisenigeria@live.com) or call +2348069132047.*