



Programs + Operations Internship

Who We Are:

WEA equips women with the skills and tools they need to protect our earth and strengthen communities from the inside out. We work with local leaders who build up other leaders. Our partners are saving indigenous seeds, planting native trees, selling solar cookers, launching sustainable farms, providing safe water, building composting toilets, protecting land rights, and preserving traditional knowledge in some of the most threatened places on earth.

The Internship:

The purpose of this educational internship is for Intern to learn about global climate crisis and environmental justice issues, and the different types of grassroots solutions arising from women's leadership.

- ❖ Interns learn about intersectional environmental justice issues and solutions, especially in the grassroots context.
- ❖ Interns learn about the day-to-day operations of an international environmental organization, including supporting relationships and communications with international partners.
- ❖ Interns conduct research on relevant topics related to gender justice, environmental/climate justice, racial justice, economic justice, support tracking developments in these areas globally, and assist with data management of programs
- ❖ Interns learn how to develop communications materials, including newsletters, blog posts, social media

Skills You Will Gain:

Interns will learn about overall nonprofit management and different aspects of program management – planning, execution, impact tracking, monitoring and evaluation.

Specific skills gained include:

- ❖ Research, writing and presentation skills
- ❖ Interview and surveying skills
- ❖ Data management and analysis skills
- ❖ Tools for program impact tracking
- ❖ Graphic design using Canva

Who You Are:

- ❖ **Your attention to detail is out of this world.**
- ❖ **You're comfortable with computers and all the usual programs or are willing to learn new skills.**
- ❖ **You're independent and love to take initiative.**
- ❖ **You're a multi-tasking, deadline-driven aficionado.**
- ❖ **You have a fierce commitment to supporting the women who support the earth.**

Commitment:

This internship is expected to last at least 4 months – though we love it when awesome people want to stay and be awesome for longer, so let us know if you're available for a longer opportunity.

The Program + Operations Intern must be available at least 16 hours a week. Due to COVID-19, all our internships are remote for the foreseeable future.

Compensation:

Interns receive a \$1,000 stipend for 4 months. This is a unique opportunity to be part of and grow with a small women-led organization with a large, global impact. We are also happy to work with interns hoping to receive academic credit for their time with us, though you do not have to be a student to apply.

To Apply:

To apply, please submit your resume, and a cover letter detailing your relevant skills, passion and interest to internships@womensearthalliance.org. Be sure to include the name of the internship you are applying for, as well as your availability.

WEA welcomes interns from diverse gender, educational, socio-economic, racial and cultural backgrounds.